

Memorial Bend Civic Association, INC.
Meeting Minutes – Monthly Board Meeting
(Held via Zoom Video/Call Meeting)
June 15, 2020

Board Attendees: Ken Hurr, Susie White, Erika Sorsby, Han Write, Nicole Hobson, Megan McLean, Eddie Papin, Erica Jordan, Brad Chin

General Members Attending: Robin Minuet

Meeting was brought to order at: 7:04pm

Erika Sorsby, vice president, took roll call.

Meeting Minutes: Erika Sorsby asked the board if they had reviewed the meeting minutes sent to the board electronically. There was a motion to approve the minutes. Approved.

Presidents Report: Ken reported that the road construction project along Memorial Drive has been postponed.

Ken reported that when the construction project starts the contractor will dismantle our monument sign at Memorial and Broken Bough. We have to find a place to store the pieces and reassemble when construction is over.

Robin Minuet suggested moving the monument sign that is going to be taken down to the west side of the neighborhood at Isolde and Boheme.

Robin reported that she met with a contractor to look at the broken monument sign along the feeder road at Faust. She reported that the contractor said it would be more cost effective to build a new monument than try and repair the old one.

Robin is going to email Erika the contractor's information so that we can get quotes to repair/replace the monuments that need attention.

Ken discussed the upkeep of the empty lots in the neighborhood. A motion was made and passed to have Ken instruct AVR to stay on top of owners to keep their lots mowed. The board wants AVR to follow proper procedures and notices then send AVR's yard crew to cut the lots when applicable.

Ken brought up having sidewalks installed in the neighborhood along Broken Bough all the way to Memorial. Eddie is going to contact Greg Travis' office about adding sidewalks and Eddie will contract a contractor to get quotes. The board would need homeowner's permission to install.

Communication Update: Chrissy reported that she is working to get the newsletter ready to go out in July.

Security Update: Erica reported that there was one car break in last month. The car was left unlocked and was rummaged through. Erica also reported that a home being built along Memorial had the fireplace stolen from the jobsite.

Treasurers Report: Van gave the treasure's report that was emailed prior to the meeting. Van reported that the HOA has collected 93% of the annual dues owed by homeowners.

Van is going to schedule a meeting with Chase Bank to get a debit card that will be used for the website, email account, ARC DocuSign and ARC Dropbox.

ARC Report: Marie reported that the ARC committee is researching refreshing the 2020 ARC guidelines and will be making a recommendation to the board. The things they are looking to refresh are moving to electronic submission of plans, requiring a wood form survey, requiring all new construction to have catch basins and underground drainage, changing the buildable area, changing the height requirement, making window recommendations so they do not impede on neighbors privacy, changing the required trees per square foot, guidelines on front yard décor and yard ordinances.

Marie reported that the ARC committee is working to update the construction and pool check list.

The ARC committee is looking into redoing the arc application and breaking them up into multiple applications depending on the project, like new construction, pool, and remodel.

Chrissy is going to help Marie figure out how to get the applications on the website where they can be submitted online.

Beautification: Erica and Megan will select homes for yard of the month that will be listed in the July newsletter.

Megan reported that our landscaper cannot remove the bamboo along Memorial. We are going to contact Monarch Landscaping to see if they can remove it and provide a quote.

Other Items: Han reported that she has sent 5-6 welcome gifts to new residents.

AVR received payment from Tracey Freezia for copies of the meeting minutes for several years.

Jennifer emailed all the minutes to AVR and they will print copies and mail them to Ms. Freezia.

Erika reported that we are going to hold off on the memorial bench for Ron Bitto until construction next to the sight is finished.

The Super Neighborhood did not hold a meeting in June.

The General Session was concluded at: 7:45pm