

**Minutes for Memorial Bend Civic Association
Annual General Meeting
January 30, 2020
Memorial Drive United Methodist Church**

At 7:12pm, Ken Hurr, President, called the meeting to order.

Ken gave a tribute to Ron Bitto, former MBCA President.

Ken introduced Kathryn Ament of AVR Management. Kathryn spoke about the services she provides.

Erica Agostini-Jordan, Security, presented her updates on Security. To provide information on incident activity in the subdivision and surrounding area, she introduced Lt. Mitch Hutter, neighborhood liaison for Harris County Constable Precinct 5 and our patrol officer, Sergeant Victor Hernandez.

Security Topics Discussed:

- Response time is excellent
- Made and arrest of a criminal leaving home
- Residential burglary is down for 2018 and 2019
- Members were reminded to add the Constable service as first responder instead of HPD
- Do not open doors for solicitors

Erica reminded homeowners to see her if they need Memorial Bend stickers for their cars and alarm permit forms are posted on the website.

Jennifer Richman, Secretary, read the minutes from the 2019 Annual Meeting held on February 5th, 2019. Minutes were approved.

Griffin Vance, Architectural Compliance Committee (ACC) Chair and Parliamentarian, provided an update including:

- New construction
- Review process and time line recommendations to speed up meetings
- Implemented the use of Docusign on smaller projects like new fencing and painting to expedite the process
- A list of items that cause delays was reported
- A list of recommendations for the 2020 board was given to review and adopt for the ARC committee to accommodate new city laws, window placement, drainage requirements, height requirements and complete electronic submission

Justin Comeaux, Treasurer, provided the 2019 summary of the Treasurers report and the 2020 budget. The construction deposit refund process was explained.

Ken reported on the present and future slate.

- Losing of experienced board members
- Board priority in 2020 is to document our best practices for future boards and working to streamline our processes
- Collaborating with other neighborhoods and the Super Neighborhood to make a better and stronger association.

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Erika Sorsby, Communications and Website, reported on the website and new email blast list. 1/3 of our members have signed up. Members can expect a monthly update from the board.

Hish Raman, Beautification, reported that the monument on O Faust will be repaired and the big project this year was to trim the trees.

Robin Menuet, Publication and Government Affairs, reported that the newsletter has been revamped, block-captains are back in use, welcome packets have been created for new homeowners and drainage problems on the West still needs to have more work done.

Ken introduced the At-Large positions, Van Durbarow, Chrissy Sylvester and Brad Chin.

Questions were addressed by board members from general members on the floor.

A 10 minute recess was called while the vote was tallied. Kathryn Ament from AVR Management conveyed to Ron that the slate of nominated board members was approved for board membership by acclamation.

The meeting was adjourned at 9:16pm.