

Memorial Bend Civic Association, INC.
Meeting Minutes – Monthly Board Meeting
February 17, 2020

Board Attendees: Ken Hurr, Erika Sorsby, Van Durborow, Jennifer Richman, Erika Agostini, Brad Chin, Chrissy Sylvester, Susie White, Marie Dupres, Nicole Hobson, Han Wright, Megan McLellan.

General Members Attending: None.

Security Officer: Constable Victor Hernandez

Meeting was brought to order at: 7:00 pm

Review of Code of Conduct: No recordings of meetings is permitted. It was created to prevent threats and disruptions, so MBCA business can be conducted professionally.

Meeting Minutes: Jennifer provided the January 2020 monthly board meeting minutes. They were approved.

Presidents Report:

New officers for the 2020 year were decided and agreed upon. They are as follows:

President: Ken Hurr
Vice President: Erika Sorsby
Treasurer: Van Durborow
Secretary: Jennifer Richman
Newsletter and Website: Chrissy Sylvester
ARC: Marie Dupres
Government Affairs: Eddie Papin
Beautification: Megan McLellan
Security: Erica Agostini
Sargent at Arms: Nicole Hobson
Block Captains: Susie White
At Large: Han Wright (welcome baskets)
At Large: Brad Chin (speed bumps)

Van Durborow and Erika Sorsby will be added to the bank account as soon as possible.

Communication Update:

Erika informed the new board that we have an email address: info@memorialbend.org. Monthly communication is sent to residents who have provided their email address. Currently we have just over 100 email addresses in the blast list.

Erika motioned to add the minutes to the website. Approved.

Security Update:

A new ordinance allows solicitors to come to solicit door to door in the neighborhood. Constable can be called by they cannot remove them. The best advice is to not purchase from these individuals, and they will not continue to target our neighborhood.

The constable was called several times for various issues.

A car has been parked for several weeks in front of a construction site on Electra. The Constable suggested to call several times so her can mark the tires and put a sticker asking the car to be moved.

The monthly security report will be emailed out with the monthly blast.

Treasurers Report:

Van has taken over the responsibilities from the previous treasurer. He will be added to the bank account. He will contact AVR for the monthly package and will send the board an email with the current rate of approval. Erika reminded us that we now have to pay for the room usage each month. Generally, we make a \$600 donation to MDUMC for the space as a courtesy. She suggests to pay for the room from this amount and donate the rest.

Justin added Van to the email regarding the insurance. He suggests we go with a higher deductible on the policy for hail damage to the monuments to save on the monthly premium.

Marie asked if the lawn maintenance company had been shopped recently. It had not, so Megan plans to research alternatives.

Nicole moved to approve the budget. Approved.

ARC Report:

Committee members under the ARC for 2020 are: Brian Salek, Hish Raman, Griffin Vance and Ken Hurr. Griffin spoke with the Presidents from other local HOAs regarding using the outside architect. He and the ARC committee are impressed with her and would like to move forward. Marie will forward the contract to the board to vote on.

Beautification:

Megan will look into beautifying the monuments. Potentially adding some plants, cleaning the monuments, replacing the one on the corner of the 200 block of Faust which was damaged during Hurricane Harvey and adding one more to the west side.

Other Items:

Han suggested making welcome baskets. She will chair the committee.
Brad, Susie and Nicole will also serve on the committee.

Ken wants to make sure we cross train, document and adopt best practices so we can better pass on the information to future boards and help in the transition.

The General Session was concluded at: 8:05pm.

Executive Session:

AVR Report was reviewed.

There was a discussion regarding a homeowner who wishes to settle on some outstanding attorney fees. Brad motioned to approve settlement. Approved.

ARC additional: Fire damaged home continues to be an issue.

Ken Hurr met with a homeowner with ARC aggrievances. They agreed to resolve his outstanding issues in March.

Due to Spring Break the monthly meeting will not be able to reach a quorum. It will be rescheduled for March 24th, if that time slot is open for the meeting room at MDUMC. Erika will contact the church and confirm once she knows.

John Green asked if the board would support a neighborhood-wide open house. He would coordinate the realtors. The board supports and awaits additional information.

Brad reminded the board that we need to discuss a Memorial bench on the west side for Ron Bitto. A location needs to be confirmed.

8:37PM Adjourn